



The da Vinci Institute Board of Directors Proposed Regular Meeting Minutes

Date March 28, 2019
Time 5:30 p.m.
Location da Vinci Downtown
 134 W. Cortland
 Jackson, MI

1. Call To Order: By Doria at 5:43pm
2. Roll Call

Board Member Position	Name	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	Meeting Attendance %
President	Doria LaPorte	N/A	X	X	X	X	N/A	X	X	X				100%
Vice President	Brian Drummond	N/A	X	X	X	—	N/A	X						57%
Treasurer	Mary Schuessler	N/A	—	X	X	X	N/A	—	X	X				71%
Secretary	Myeshia Jones	N/A	X	—	X	X	N/A	X	X	X				86%
Director	Stephanie Morrell	N/A	X	—	X	—	N/A	—	X					43%
Director	Amy Sayles	N/A	—	X	X	X	N/A	X	X					71%
Director	Eric Beda	N/A	—	—	X	—	N/A	X	X	X				57%
Advisory Member	Antoine Breedlove	N/A	—	—	X	—	N/A	X	X					43%
Advisory Member	Amanda Cole	N/A	X	X	X	—	N/A	X	X	X				86%
Advisory Member	Sabrina Corbin	N/A	—	X	X	—	N/A	X	X	X				71%

N/A = Meeting Cancelled

— = Absent

X = Present

Attendees			
Position	Name	Present	Absent
Administrator	Sandy Maxson	X	
HS Assistant Principal	Kim Mead	X	
Primary School Principal	Dave Averill		X

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 780-9980 prior to the meeting.

Curriculum & Assessment Coordinator	Kristi Neelis	X	
Director Downtown Center	Linda Miles	X	
Business Manager	Darci Francoeur	X	
Board Corresponding Agent	Anne Sebesky	X	
CMU Director School Operations	Amy VanAtten-Densmore		X

3. Introduction of Guests: da Vinci teachers: Taylor Dean, Betty Lindquist, Barbara Canziani

4. Approval of Meeting Minutes: Proposed Special Meeting Minutes Feb. 28, 2019

Motion to Approve: Myeshia

Support: Eric

Motion Carried: Ayes- 4 Nays- 0

5. Financial Report: Darci Francoeur, LEA Business Manager

- Cash Flow Report: Cash Flow Report February 2019
- Check Register: Check Register February 2019
- Board Report: Board Report February 2019
- Balance Sheet: Balance Sheet February 2019
 - Darci stated the district remains in great financial standing.
- MDE Communication: MDE Audit Review: 2016/17 audit was reviewed by the state and Darci had to provide answers to their questions. Eric asked Darci to summarize the corrective action plan. Darci stated they were correcting things from years 2015-16 in 2016-17 and she was not concerned at all.

6. Disclosure Statement: *Mary Schuessler requests acknowledgement that she is related through in-laws to Donovan Cronkite, current owner of RJ Michaels. Let the record show that daVinci used RJ Michaels for marketing in the past, before Donovan Cronkite purchased the business. We were very happy with the campaign and Sandy Maxson reached out to RJ Michaels to discuss a marketing plan for the 2019/20 school year. Sandy knew of no such connection, and reached out to them because of our previous work experience.*

- **Eric is concerned CMU may have something to say about the conflict of interest based on his previous conversations with Amy VanAtten Densmore.**

7. Board Membership

- Resignation of President Doria LaPorte effective 3/28/19
- Renominated Eric Beda to fill his current position.

Motion to Approve: Mary

Support: Myeshia

Motion Carried: Ayes- 4 Nays- 0

- Nominated Amanda Cole to fill the vacating position currently held by Amy Sayles.

Motion to Approve: Mary

Support: Myeshia

Motion Carried: Ayes- 4 Nays- 0

- Nominated Antoine Breedlove to fill the vacancy created by the resignation of Doria LaPorte.

Motion to Approve: Mary

Support: Myeshia

Motion Carried: Ayes- 4 Nays- 0

- Nominated Sabrina Corbin for consideration as a board member.

Motion to Approve: Mary

Support: Eric

Ayes-4 Nays-0

- **Election of Officers:**

- Sandy recommended Mary as President, Myeshia stated concerns about Mary burning out. Mary stated she would temporarily fill the position and see how it goes before making a permanent decision.

Motion to Approve: Eric

Support: Myeshia

Motion Carried: Ayes- 4 Nays- 0

8. Committee Report(s):

- Academic:** Did not meet this month. Doria is passing the torch to Eric in her absence.
- Governance:** Amy and Stephanie did not meet this month.
- Finance:** Doria concerned that finance committee information isn't being shared before the meeting to save time at the meeting.
 - Sandy said she can't give exact numbers for the budget because we don't know the projected numbers for fall but stated she always budgets conservatively.
 - Doria asked Darci's thoughts about the move. Darci said she doesn't think we have an option. We have outgrown the buildings and the revenue from the sale could potentially pay off other loans.
 - Myeshia recommends a financial consultant review the districts finances to determine the best way to handle the proceeds from selling the high school.
 - Mary feels like it's a deal that's too good to be true and her only concern was if there was a possible structural issue but the inspector said the building was very well taken care of.
 - Eric stated he thinks the Baker deal is a win-win. His only concern is that we don't repeat the same thing that has happened at JC, getting landlocked and not being able to expand.
 - Amanda's biggest concern is transportation for the students.

- Kristi stated she's excited about the opportunity. Her biggest fear is if we don't do it we would have to remove the portable at JC and lose that space.
- Doria is uncomfortable because it feels like it's our last option so we're being forced into a decision.

9. Resolution for Sale of the HS School and Leasing of Baker Space:

- **Motion to approve the offer from Jackson College, of \$954,000 for daVinci High School, contingent on a signed lease with Baker College, and approval from CMU, and authorization for Sandy Maxson to sign as such. This includes approval to amend Schedule 6: Physical Plant**
Motion to Approve: Eric
Support: Mary
Motion Carried: Ayes- 4 Nays- 1 (Doria)

- **Motion to approve the lease of Baker College 100 Building for not more than \$8 per square foot, contingent on sale of dVHS and approval from CMU, and authorization for Sandy Maxson to negotiate and sign as such. This includes approval to amend Schedule 6: Physical Plant.**
Motion to Approve: Myeshia
Support: Mary
Motion Carried: Ayes- 3 Nays- 1 (Doria)

10. New Business: Myeshia expressed her concerns about board members not attending meetings then coming back with comments on issues at the next meeting. Concerns regarding Brian's commitment level to the board were expressed. Eric stated he would like the secretary to email Brian and ask about his commitment level to the board.

11. Extended Public Comment: None

12. Other Business

- a. CMU Update: None

13. Adjournment: 7:14pm

Motion to Approve: Mary
Support: Eric
Motion Carried: Ayes- 4 Nays- 0

Next Meeting: April 25th, 2019 at da Vinci High School

Minutes Certification

Proposed Minutes respectfully submitted by:

Anne Sebesky
Anne Sebesky, Corresponding Agent

4-9-19
Date

Myeshia Jones
Myeshia Jones, Board Secretary

4-25-19
Date
