



The da Vinci Institute Board of Directors Proposed Meeting Minutes

Date April 25, 2019
Time 5:30 p.m.
Location da Vinci High School
 2255 Emmons Road
 Jackson, MI

1. Call To Order: 5:50pm

<u>Board Member Position</u>	<u>Name</u>	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	Meeting Attendance %
President	Mary Schuessler										X			
Vice President	Vacant													
Treasurer	Mary Schuessler	N/A	—	X	X	X	N/A	—	X	X	X			75%
Secretary	Myeshia Jones	N/A	X	—	X	X	N/A	X	X	X	X			88%
Director	Stephanie Morrell	N/A	X	—	X	—	N/A	—	X	—	X			50%
Director	Amy Sayles	N/A	—	X	X	X	N/A	X	X	—	—			63%
Director	Eric Beda	N/A	—	—	X	—	N/A	X	X	X	X			63%
Advisory Member	Antoine Breedlove	N/A	—	—	X	—	N/A	X	X	—	X			50%
Advisory Member	Amanda Cole	N/A	X	X	X	—	N/A	X	X	X	X			88%
Advisory Member	Sabrina Corbin	N/A	—	X	X	—	N/A	X	X	X	—			63%

N/A = Meeting Cancelled

— = Absent

X = Present

<u>Attendees</u>			
<u>Position</u>	<u>Name</u>	<u>Present</u>	<u>Absent</u>
Administrator	Sandy Maxson	X	
HS Assistant Principal	Kim Mead	X	
Primary School Principal	Dave Averill		X

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 780-9980 prior to the meeting.

Curriculum & Assessment Coordinator	Kristi Neelis	X	
Director Downtown Center	Linda Miles	X	
Business Manager	Darci Francoeur	X	
Board Corresponding Agent	Anne Sebesky	X	
CMU Director School Operations	Amy VanAtten-Densmore	X	
CMU School Lead	Shada Biabani	X	

3. Introduction of Guests - Teachers: Betty Lindquist, Taylor Dean

4. Approval of Meeting Minutes: March 28th, 2019

a. Proposed Regular Meeting Minutes March 28, 2019

Motion to Approve: Myeshia

Support: Stephanie

Motion Carried: Ayes- 4 Nays- 0

5. Financial Report: Darci Francoeur, LEA Business Manager

- Cash Flow Report: March 2019 Cash Flow Report
- Check Register: Check Register March
- Board Report: Board Report March 2019
- Balance Sheet: Balance Sheet March 2019

6. Committee Reports:

a. Finance

b. Academic

c. Governance

- i. None of the committees met this month. Mary stated that with all the recent board member changes the committees need to be reassessed.

7. Nomination of Board Vice President (interim):

a. **Motion to Elect Eric Beda as Vice President:** Stephanie

Support: Myeshia

Motion Carried: Ayes- 4 Nays- 0

8. Administrator Report(s):

- **Sandy gave an update on move to Baker:**
 - Received purchase agreement and working with lawyer about some of the wording in the agreement before signing.
 - The virtual program will move to Baker.
 - 7th and 8th grade may move to Baker if details regarding Title funding can be worked out.
 - Two new digital signs were purchased for the Baker location.

9. Old Business

- a. **Baker College**
 - a. **Purchase Agreement from Jackson College**
 - i. **Building Purchase Agreement**
- b. **Strategic Growth Project:** Sandy told Amy that it will be difficult to attend the next meeting because it's at the start of the new school year.

10. New Business

- a. **JCISD School Board Election Rep:** One of our board members has the opportunity to serve on the JCISD board. If interested, it will require a motion be made at a special meeting before the JCISD meeting on May 24th.
- b. Sandy and Eric shared details about a recent incident involving a Primary student and teacher. Eric spoke with the students mother and feels despite her being upset initially about how things were handled, the mom thinks things are heading in the right direction now.

11. Extended Public Comment: None

12. Other Business:

CMU Update: Amy explained that CMU School Lead, Shada Biabani, will be taking over her position by fall 2019. Shada will be the CMU contact for da Vinci. Amy reminded the board that the CMU Annual Conference is August 20th.

13. Adjournment: 7:06pm

Motion to Approve: Stephanie

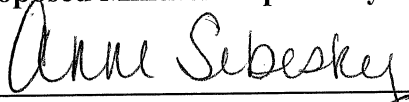
Support: Eric

Motion Carried: Ayes- 4 Nays- 0

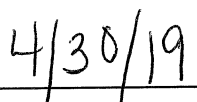
Next Meeting: May 23rd, 2019 at da Vinci Primary

Minutes Certification

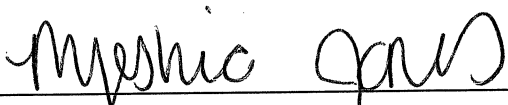
Proposed Minutes respectfully submitted by:




Anne Sebesky, Corresponding Agent



Date



Myeshia Jones, Board Secretary



Date